

# DEMOCRATIC AND ELECTORAL SERVICES

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Date:	4 March 2015	Direct Line:	01895 837225/837227

Dear Councillor

# AUDIT COMMITTEE

The next meeting of the Audit Committee will be held as follows:

DATE: THURSDAY, 12TH MARCH, 2015

TIME: 6.00 PM

# VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

### Director of Resources

To: The Audit Committee

Mr Hollis Mr Hardy Mr Anthony Mr Bradford Dr A Dhillon Mrs Wallis

#### Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).

# **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

	A G E N D A (Pages)			
1.	Apologies for absence			
2.	Minutes			
	To confirm the minutes of the meeting held on 15 January 2015	(1 - 4)		
3.	Stardards Work Programme			
	To consider report of the Director of Resources.	(5 - 6)		
4.	Internal Audit Progress Report			
	To consider report of TIAA.	(7 - 16)		
5.	Internal Audit Strategic Plan 2015/16 to 2019/201 and Annual Internal 2015/16	Audit Plan		
	To consider report of TIAA.	(17 - 40)		
6.	External Audit Annual Plan			
	To consider report of Ernst and Young.	(41 - 60)		
7.	Introduction of Single Fraud Investigation Service			
	To consider report of the Director of Resources	(61 - 64)		
8.	Work Programme			
	To receive the current work programme of the Audit Committee.			
9.	Any Other Business			
	To consider any other business which the Chairman decides is urgent.			

The next meeting is due to take place on 18 June 2015